

# Community Development & Community Capacity Building



An HPC Resource List

The Health Promotion Clearinghouse would like to extend a very special thank you to the many reviewers who took the time to make suggestions and additions to the draft versions of these lists.

This resource list is a work in progress. Please help us keep it up-to-date by contacting us with suggestions and/or additions.

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# Community Development & Community Capacity Building

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## Overview

### What is Community Development?

Community Development is a process that supports community members collectively identifying their strengths, resources, and capacities; and then mobilizing these strengths and resources in an organized way to address agreed-upon needs and priorities in a way that works for the community.

### What is Community Capacity?

Broadly defined, community capacity refers to existing resources within a community. Resources can be both concrete and intangible (such as the wisdom, expertise and leadership to make things happen). Community capacity is based on the idea that all members in the community have something beneficial to offer. Building capacity refers to a community's ability to tap into its own strengths and resources.

### Important Information Before Reading "Cookbooks"!<sup>1</sup>

With community development, there are no shortcuts! Often, when we look at resource guides for developing initiatives in our community, the guide employs a cookbook method. That is, a list of clear, sequential instructions on what to do and when to do it. Although these "cookbooks" provide important information, remember to read them with a critical eye. These manuals can be an excellent source of new ideas and perspectives, but you cannot learn community work skills alone by reading them from a text.

Manuals tend to assume that community work happens in an ordered, linear process and that each individual task happens in a linear process as well. Fortunately, community work is much more dynamic than that. Be prepared for the unexpected, and do not assume the process is not working if it is not happening in the order the text explains.

Also remember that each community and community worker are different. Although ideas and events can be transferred into other situations and communities, it is important to remember that our unique identities will shape the experience. Do not expect a project in your community will turn out the same as the one you read about. If you do, you may limit your possibilities. Not allowing your project to have its own individual identity may take away from the important work that can be done.

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<sup>1</sup> Adapted from: Ife, J. (2002). Community development: Community based alternatives in an age of globalism. Frenchs Forest, NSW : Pearson Education Australia.

## What You Will Find In This Document:

Within the “Community Development & Community Capacity Building” resource list, you will find a variety of information from provincial, national and international sources on the topic of community development and community capacity building. This resource list is organized into five sections: *Overview*, *Documents*, *Organizational Links*, *Other Tools and Resources*, and *Books and Journal Articles*. A brief description of each section is included below:

- *Overview* provides a general description of the topics represented in this resource list.
- *Documents* is made up of toolkits and reports that are available online.
- *Organizational Links* lists relevant provincial, national and international groups affiliated with community development and community capacity building.
- *Other Tools and Resources* includes key websites, databases, and portals related to community development and community capacity building.
- *Books and Journal Articles* is a list of key resources available for purchase that may be of interest to persons working on community development or community capacity building initiatives.

## Documents

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### **A Charter for Rural Communities - The Final Report of the Carnegie Commission for Rural Community Development**

**Author:** Carnegie UK Trust

**Date:** 2007

**Source:** Carnegie UK Trust

**Description:** This resource explores the role enterprising rural communities can play when supported by public, private and third sectors. The contribution of local communities to rural development has been under recognised for far too long. This report identifies essential ingredients of a thriving rural community of the future, which are: 1) Community ownership and management of local assets, 2) Stronger local governance and effective community action planning, and 3) Strong social networks founded on high levels of volunteering and skilled support. Within this report, ten characteristics are identified to aid in the sustainability of rural communities of the future. Realistically, no one community is likely to display all these characteristics – but this report turned up many excellent examples of rural communities already displaying inspiring survival techniques.

**URL:** [rural.carnegieuktrust.org.uk/files/rural/A%20Charter%20for%20Rural%20Communities.pdf](http://rural.carnegieuktrust.org.uk/files/rural/A%20Charter%20for%20Rural%20Communities.pdf)

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### **An Asset-Based Approach to Community Development: A Manual for Village Organizers**

**Author:** Mathie, A. & Foster, M.

**Date:** 2006

**Source:** Coady International Institute

**Description:** In this manual, an asset-based approach to mobilizing, organizing, and planning village development is outlined. It is designed to help village organizers recognize the assets that villagers have, however modest. Village organizers can then help villagers to see how these assets can be mobilized to secure what they need, whether this is access to information, technical advice, or basic infrastructure. Project funds can only be effective if they are channelled through well organized and well motivated groups, and groups tend to be well motivated when they have confidence in their own capacities.

**URL:** [www.coady.stfx.ca/resources/abcd/SEWA%20ABCD%20Manual.pdf](http://www.coady.stfx.ca/resources/abcd/SEWA%20ABCD%20Manual.pdf)

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### **Asset-Based Development: Success Stories From Egyptian Communities: A Manual for Practitioners**

**Author:** El Hadidy, W. & Mathie, A.

**Date:** 2005

**Source:** Center for Development Services (CDS) and the Coady International Institute

**Description:** Among the ways people identify with a community is through the history they share with others of coping with change and responding to opportunity. Tension and struggle are part of this process of change, but those communities that have been able move forward tend to be those that define themselves by their assets and capacities, rather than by their problems. The purpose of this manual is to shine the light on these communities, and draw out lessons for development practitioners. These development practitioners may be working with nongovernmental organizations (NGOs), ranging from community development associations (CDAs) at the community level through to international NGOs operating in Egypt. They may be working with government agencies, in the private sector, or as private individuals.

**URL:** [www.coady.stfx.ca/resources/abcd/CDS\\_manual.pdf](http://www.coady.stfx.ca/resources/abcd/CDS_manual.pdf)

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 **Building Caring Communities: A Community Workbook**

**Author:** Unknown  
**Date:** 2002  
**Source:** Building Caring communities Steering Committee  
**Description:** This workbook is intended to be a practical guide to the Building Caring Communities process. It describes the process, tells how it was implemented in one community, and includes educational materials and forms for duplication. This workbook contains 4 parts: Part 1) What is Building Caring Communities? - Provides information about the basic principles which underlie this approach to health and well-being and about its advantages. Part 2) The Building Caring Communities Process – gives an overview of the process and then describes each of the seven steps in detail. Part 3) For More Information – lists websites, books and other information sources that may be useful. Part 4) Tool Kit – provides educational materials and forms that communities can photocopy and use.  
**URL:** [www.health.gov.sk.ca/building-caring-communities](http://www.health.gov.sk.ca/building-caring-communities)

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 **Building Community Capacity: Resources for Community Learning & Development Practice - A Guide**

**Author:** Compiled by the Scottish Community Development Centre for Learning Connections  
**Date:** 2007  
**Source:** The Scottish Government  
**Description:** This guide brings together frameworks, tools and other material and may be helpful for community learning and development practitioners in taking forward their role in building community capacity.  
**URL:** [www.scotland.gov.uk/Resource/Doc/206381/0054848.pdf](http://www.scotland.gov.uk/Resource/Doc/206381/0054848.pdf)

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 **Building Community Capacity in Winnipeg's Inner City: Exploring the Learning and Resource Needs of Volunteer Boards of Directors in Non-Profit Organizations**

**Author:** Skotnitsky, L., Ferguson, E., Himkowski, V., Sokoliuk, J. and Wege, P.  
**Date:** 2004  
**Source:** Winnipeg Inner City Research Alliance  
**Description:** This report explores community development and adult education with inner city residents who sit on boards of directors of non-profit organizations - in particular licensed childcare facilities, women's centers and family resource centers.  
**URL:** [ius.uwinnipeg.ca/pdf/Enhancing%20Boards%20Community%20Summary.pdf](http://ius.uwinnipeg.ca/pdf/Enhancing%20Boards%20Community%20Summary.pdf)

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 **Communities Talk: Results of the Community Consultation Phase**

**Author:** Department of Economic Development  
**Date:** 2003  
**Source:** Government of Nova Scotia  
**Description:** This document summarizes comments made at community meetings held throughout Nova Scotia during the consultation phase of the Community Development Policy Initiative. Comments expressed in this document represent the opinions of the participants and not independently verified factual information or government policy.  
**URL:** [www.gov.ns.ca/econ/cdpolicy/docs/CommunityDevelopmentCommunityTalk20040903.pdf](http://www.gov.ns.ca/econ/cdpolicy/docs/CommunityDevelopmentCommunityTalk20040903.pdf)

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 **Capacity Building: Linking Community Experience to Public Policy**

**Author:** Dodd, J. and Boyd M.  
**Date:** 2000  
**Source:** Population and Public Health Branch, Atlantic Regional Office, Health Canada  
**Description:** This resource is designed to help people in the public sector and in the community to understand how to link community experience to the policy-making process. It considers how policy has traditionally been made, and the opportunities and challenges facing communities and systems as they strive to work collaboratively to create meaningful and inclusive public-policy processes.  
**URL:** [www.phac-aspc.gc.ca/canada/regions/atlantic/pdf/capacity\\_building\\_e.pdf](http://www.phac-aspc.gc.ca/canada/regions/atlantic/pdf/capacity_building_e.pdf)

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 **Community Action Handbook**

**Author:** Health Nexus (formally Ontario Prevention Clearinghouse)  
**Date:** 1995  
**Source:** Health Nexus (formally Ontario Prevention Clearinghouse)  
**Description:** This guide identifies and explains how to accomplish the 5 steps of any community action process. It provides practical information for initiating change based on the suggestions and everyday experiences of people who worked together as a community to bring about change.  
**URL:** [www.healthnexus.ca/our\\_programs/hprc/resources/ca-hndbk.pdf#search="Community%20Action %20Handbook"](http://www.healthnexus.ca/our_programs/hprc/resources/ca-hndbk.pdf#search=)

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 **Community Capacity Building: A Practical Guide**

**Author:** Atkinson, R. and Willis P.  
**Date:** 2006  
**Source:** Housing and Community Research Unit  
**Description:** This easy to read manual guides workers through the concepts related to developing community capacity. It provides information on methods for building capacity, examples of successful capacity building initiatives in Australian and abroad, and techniques to measure the effectiveness of the proposed methods.  
**URL:** [www.utas.edu.au/sociology/HACRU/6%20Community%20Capacity%20building.pdf](http://www.utas.edu.au/sociology/HACRU/6%20Community%20Capacity%20building.pdf)

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 **Community Capacity Building and Mobilization in Youth Mental Health Promotion: The Story of the Community of West Carleton**

**Author:** Austen, P.  
**Date:** 2003  
**Source:** Health Canada  
**Description:** This paper explores key concepts in youth mental health promotion, demonstrating how these concepts have been operationalized and implemented at the community level. The experience of youth suicide in a rural community is used to illustrate how these concepts have been put into action by the community of West Carleton. The importance of developing a shared vision and creating a common community language around youth mental health is emphasized.  
**URL:** [www.phac-aspc.gc.ca/mh-sm/mhp-psm/pub/community-communautaires/pdf/comm-cap-build-mobil-youth.pdf](http://www.phac-aspc.gc.ca/mh-sm/mhp-psm/pub/community-communautaires/pdf/comm-cap-build-mobil-youth.pdf)

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 **Community Capacity Building Tool**

**Author:** Public Health Agency of Canada (Alberta/NWT Region)  
**Date:** 2005  
**Source:** Public Health Agency of Canada (Alberta/NWT Region)  
**Description:** This planning tool is designed to help readers build community capacity in health promotion projects. The tool gives you a snapshot of where you are and where you still might go in building community capacity for your project. Broken into nine features, each one presents questions for your project group to discuss that together describe community capacity.  
**URL:** [www.phac-aspc.gc.ca/canada/regions/ab-nwt/pdf/ccbt\\_english.pdf](http://www.phac-aspc.gc.ca/canada/regions/ab-nwt/pdf/ccbt_english.pdf)

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 **Discovering Community Power: A Guide to Mobilizing Local Assets and Your Organization's Capacity**

**Author:** Kretzmann, J. P. & McKnight, J. L. (Co-Directors) with Dobrowolski, S. Project Coordinator and Puntteney, D.  
**Date:** 2005  
**Source:** Asset Based Community Development Institute in cooperation with the W.K. Kellogg Foundation.  
**Description:** This object of this resource is to help any organization achieve the following: 1) Strengthen its own organization by enhancing connections with the community's assets, 2) Strengthen the community by investing in the community's assets, and 3) Strengthen current and future community based projects, activities, and proposals.  
**URL:** [www.sesp.northwestern.edu/images/kelloggabcd.pdf](http://www.sesp.northwestern.edu/images/kelloggabcd.pdf)

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 **Hidden Treasures: Building Community Connections**

**Author:** Rans, S. A.  
**Date:** 2005  
**Source:** The Asset Based Community Development Institute  
**Description:** This publication contains stories of communities that have found powerful ways to include the individual gifts of members who have been labelled and isolated (i.e. people on welfare, with disabilities, with mental disabilities, older adults and young people).  
**URL:** [www.sesp.northwestern.edu/abcd/hiddentreasures/](http://www.sesp.northwestern.edu/abcd/hiddentreasures/)

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 **Measuring Community Capacity: Selected Resources on Community Capacity Building**

**Author:** Horizons Community Development Associates, Inc.  
**Date:** 2004  
**Source:** Horizons Community Development Associates, Inc.  
**Description:** This annotated resource list was developed by Horizons Community Development Associates. It's a good starting point in any exploration on the topic.  
**URL:** [www.horizonscda.ca/reports/ccresources.pdf](http://www.horizonscda.ca/reports/ccresources.pdf)

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### **Measuring Community Capacity Resource Kit / Trousse des ressources des Mesures des Capacités des communautés**

**Author:** Horizons Community Development Associates, Inc.  
**Date:** 2003  
**Source:** Horizons Community Development Associates, Inc.  
**Description:** This tool is a great resource for community groups that focus on improving the lives of community members. It can help groups reflect on, identify, and build on existing strengths to make their community healthy. It is not a test or an evaluation of the work community groups are doing, but a tool to help groups reflect on the way they work, and think about whether and how to build on existing strengths.  
**URL/** [www.horizonscda.ca/resources.html](http://www.horizonscda.ca/resources.html)  
**L'URL:** [www.horizonscda.ca/capdocs/frressources.pdf](http://www.horizonscda.ca/capdocs/frressources.pdf)

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### **Neighbour to Neighbour Tool Kit : Sharing Our Capacities to Build Strong Neighbourhoods**

**Author:** The Citizens of Waterloo Region, gathered and edited by Farlow, D.  
**Date:** 2004  
**Source:** United Way of Kitchener Waterloo & Area, the Community Safety & Crime Prevention Council of Waterloo Region and the Region of Waterloo Social Planning, Policy & Program Administration.  
**Description:** This resource was created for and by the citizens of the Waterloo Region (Ontario, Canada). Divided into two sections (a website and tool kit) the goal is to help citizens gain knowledge required to build their community. The Toolkit is a collection of stories, tips, tools and resources supplied based on personal experiences.  
**URL:** [www.neighbourtoneighbour.ca](http://www.neighbourtoneighbour.ca)

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### **Nova Scotia Community Development Policy / Politique de développement communautaire de la Nouvelle-Écosse**

**Author:** Department of Economic Development  
**Date:** Unknown  
**Source:** Government of Nova Scotia  
**Description:** The purpose of the Community Development Policy is to improve the climate for community development through Government support for communities and to ensure that Government decisions, activities and outcomes are compatible with the principles of sustainable community development.  
**URL/** [www.gov.ns.ca/econ/cdpolicy/docs/NovaScotiaCommunityDevelopmentPolicy.pdf](http://www.gov.ns.ca/econ/cdpolicy/docs/NovaScotiaCommunityDevelopmentPolicy.pdf)  
**L'URL:** [www.gov.ns.ca/econ/cdpolicy/docs/PolitiqueDeDeveloppementCommunautaireDeLaNouvelleEcosse.pdf](http://www.gov.ns.ca/econ/cdpolicy/docs/PolitiqueDeDeveloppementCommunautaireDeLaNouvelleEcosse.pdf)

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### **Regional Community Development Act**

**Author:** Government of Nova Scotia  
**Date:** 1996  
**Source:** Government of Nova Scotia  
**Description:** Listed as “An Act to Encourage and Facilitate Community-based Planning for Economic, Social and Institutional Change” the purpose of this Act is to encourage and facilitate community-based planning for economic, social and institutional change.  
**URL:** [www.gov.ns.ca/legislature/legc/statutes/regioncd.htm](http://www.gov.ns.ca/legislature/legc/statutes/regioncd.htm)

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 **Resources for Increasing Community Capacity in Health Promotion Projects: A Companion for the Community Capacity Building Tool**

**Author:** University of Alberta

**Date:** Unknown

**Source:** University of Alberta

**Description:** This document offers links to resources and information on the following subjects: Building capacity, participation, leadership, community structures, external support, asking why, obtaining resources, skills, knowledge and learning, linking with others, sense of community, and policy.

**URL:** [www.uofaweb.ualberta.ca/ahln/pdfs/1\\_FeaturesofCommunityCapacity.pdf](http://www.uofaweb.ualberta.ca/ahln/pdfs/1_FeaturesofCommunityCapacity.pdf)

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 **Social Capital as a Public Policy Tool – Project Report**

**Author:** Policy Research Initiative

**Date:** 2005

**Source:** Government of Canada

**Description:** In 2003, the Government of Canada's Policy Research Initiative launched an interdepartmental project to investigate the relevance and usefulness of social capital as a public policy tool. This report presents a synthesis of the main conclusions and key insights learned during the course of this project.

**URL:** [www.policyresearch.gc.ca/doclib/SC\\_Synthesis\\_E.pdf](http://www.policyresearch.gc.ca/doclib/SC_Synthesis_E.pdf)

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 **The Community Development Handbook**

**Author:** Frank, F. and Smith, A.

**Date:** 2003 (revised)

**Source:** Human Resources and Social Development Canada; and Service Canada

**Description:** This handbook is designed to guide community development and capacity building. It is designed primarily for those who have an interest in community development but who may not have an in depth understanding of the concept, the process or the resources available across Canada.

**URL:** [www1.servicecanada.gc.ca/en/epb/sid/cia/comm\\_deve/cdhbooke.pdf](http://www1.servicecanada.gc.ca/en/epb/sid/cia/comm_deve/cdhbooke.pdf)

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 **The Jambi Kiwa Story: Mobilizing Assets for Community Development**

**Author:** Cunningham, G.

**Date:** 2005

**Source:** Coady International Institute

**Description:** Created by an association of largely indigenous women in Ecuador, Jambi Kiwa is a cooperative business that was set up to grow, process and market medicinal and aromatic plants. To succeed, these women drew on indigenous knowledge, traditional forms of cooperative activity, and the resilience borne out of the struggles of poverty and discrimination. Determined to maintain and build upon local assets, and proceeding to secure trade partnerships in national and international markets, this is the story of Jambi Kiwa's inception.

**URL:** [www.coady.stfx.ca/resources/abcd/JAMBlenglihsfin1.pdf](http://www.coady.stfx.ca/resources/abcd/JAMBlenglihsfin1.pdf)

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## **The National Roundtable Report on Healthy Community Development**

**Author:** United Nations Association in Canada's Healthy Children, Healthy Communities project  
**Date:** 2008  
**Source:** United Nations Association – Canada  
**Description:** This report can be used to help: 1) Knowledge transfer, exchange and dissemination across different sectors and within your networks 2) Convene a community meeting and create action plans or indicators for healthy community development 3) Increase meaningful youth participation in your organization or community 4) Evaluate where your community stands on each of these important subjects 5) Produce resources for your community 6) Inform young people about how they can contribute to the healthy development of their community and 7) Ask young people what they think  
**URL:** [www.unac.org/hchc/files/HC2NationalRoundtableReport\\_reduced.pdf](http://www.unac.org/hchc/files/HC2NationalRoundtableReport_reduced.pdf)

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## **The Partnership Handbook**

**Author:** Frank, F. and Smith, A.  
**Date:** 2000  
**Source:** Labour Market Learning and Development Unit, Human Resources Development Canada  
**Description:** This book is designed to support the understanding and development of partnerships. It recognizes partnerships are an important vehicle for building community capacity and undertaking community development activities. The content comes from the knowledge and experience of numerous individuals who have been directly involved in partnerships, organizational transition and community development. Its is primarily designed for those who have an interest in partnerships, but who may not have an in-depth understanding of the concept, the process or the resources available across Canada.  
**URL:** [dsp-psd.pwgsc.gc.ca/Collection/MP43-373-1-2000E.pdf](http://dsp-psd.pwgsc.gc.ca/Collection/MP43-373-1-2000E.pdf)

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## **The Partnership Facilitator's Guide**

**Author:** King, K., Frank, F and Smith, A.  
**Date:** 2000  
**Source:** Human Resources Development Canada  
**Description:** This guide is intended to assist discussion with people who have read The Partnership Handbook and wish to explore in greater detail issues and ideas raised within. Objectives include: assisting participants in evaluating their partnership activity; identifying issues and challenges within the partnership; prioritizing identified issues and challenges and assist groups to develop strategies for responding to as many issues and challenges as possible.  
**URL:** [www1.servicecanada.gc.ca/en/epb/sid/cia/partnership/partnerfac\\_e.pdf](http://www1.servicecanada.gc.ca/en/epb/sid/cia/partnership/partnerfac_e.pdf)

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## **"Our Book is Your Book" Thinking About Community Capacity Building & Asset Mapping**

**Author:** Community Building Resources  
**Date:** 2000  
**Source:** Community Building Resources  
**Description:** This workbook is based on experiences of health promoters and their work in health, community development, and their experiences as facilitators, catalysts and navigators with community building resources. It discusses how their experiences taught them to think and the mind shift needed for successful community capacity building & asset mapping.  
**URL:** [www.cbr-aimhigh.com/main/Our\\_Book\\_Textonly.htm](http://www.cbr-aimhigh.com/main/Our_Book_Textonly.htm)

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## Organizational Links

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### **Action for Neighbourhood Change - Halifax**

**Contact:** Address: United Way of Canada - Centraide Canada, 404 - 56 Sparks St. Ottawa ON K1P 5A9  
Telephone: (416) 901-0721  
E-mail: [ancinfo@unitedway.ca](mailto:ancinfo@unitedway.ca)  
Website: [www.anccommunity.ca/halifax.html](http://www.anccommunity.ca/halifax.html)

**Description:** Action for Neighbourhood Change (2005-2007) was a unique learning initiative that explored and assessed approaches to locally-driven neighbourhood revitalization that can enhance the capacity of individuals and families to build and sustain strong, healthy communities. Working with local residents, not-for-profit agencies and public and private sector partners, Action for Neighbourhood Change combined local resources in new ways to develop creative locally-based solutions for sustainable community development and neighbourhood revitalization. Action for Neighbourhood Change was grounded in 5 cities: Surrey, Regina, Thunder Bay, Toronto and Halifax.

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### **Atlantic Canada Opportunities Agency (ACOA) / L'Agence de promotion économique du Canada Atlantique (APECA)**

**Contact:** Address: Blue Cross Centre, 3<sup>rd</sup> Floor, 644 Main St. PO Box 6051 Moncton NB E1C 9J8  
Telephone: (506) 851-2271  
Toll Free: 1-800-561-7862  
Website/ [www.acoa.ca/e/en/index.asp](http://www.acoa.ca/e/en/index.asp)  
Site web: [www.acoa.ca/f/fr/index.asp](http://www.acoa.ca/f/fr/index.asp)

**Description:** Atlantic Canada Opportunities Agency (ACOA) is a federal government agency with the goal of improving the economy of Atlantic Canadian communities through the successful development of business and job opportunities.

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### **Canadian CED Network / Le Réseau canadien de DÉC**

**Contact:** Address: 211-620 View St. Victoria BC V8W 1J6  
Telephone: (250) 386-9980  
Toll Free: 1-877-202-2268  
Fax: (250) 386-9984  
Email: [info@ccednet-rcdec.ca](mailto:info@ccednet-rcdec.ca)  
Website/ [www.ccednet-rcdec.ca/](http://www.ccednet-rcdec.ca/)  
Site Web:

**Description:** The Canadian Community Economic Development Network (CCEDNet) is a national member-based, democratic organization. The membership of CCEDNet is made up of Community Economic Development (CED) community-based organizations and practitioners from every region of Canada. CCEDNet is a registered charitable non-profit organization. Remember to check out CCEDNet's Community Planning and Capacity Building links and resources page found here.

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 **Canadian Rural Partnership / Partenariat rural canadien**

**Contact:** Address: Canadian Rural Information Service, 560 Rochester St. Tower 1, Floor 6  
Ottawa ON K1A 0C5  
Telephone: 1-888-757-8725  
Fax: 1-800-884-9899  
Email: [cris@agr.gc.ca](mailto:cris@agr.gc.ca)  
Website/ [www.rural.gc.ca](http://www.rural.gc.ca)  
Site Web:

**Description:** The Canadian Rural Partnership is the key policy framework supporting federal rural policy efforts to date that operates within the federal government to ensure that federal programs, policies and activities provide support to rural communities. Its overall goal is to enhance the quality of life in rural communities and better equip the communities to compete in a global economy. Visit their publications section for more information.

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 **Centre for Innovative & Entrepreneurial Leadership**

**Contact:** Address: 604 B Ward St. Nelson BC Canada V1L 7B1  
Telephone: (250) 352-9192  
Toll Free: 1-888-352-9192  
Fax: (866) 823-1456  
Email: [info@theciel.com](mailto:info@theciel.com)  
Website: [www.theciel.com/](http://www.theciel.com/)

**Description:** CIEL is a Canadian centre of excellence in community, entrepreneurial and economic leadership. They provide tools, training and innovative solutions, allowing communities and organizations to realize their potential. Their tools and services are applicable to a wide range of communities: rural and urban, First Nations, communities of interest, and organizations. Throughout Canada CIEL has provided expert advice, guidance and assistance on community, entrepreneurial and economic development as well as a leadership training, conceptual design and tool development.

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 **Coastal Communities Network**

**Contact:** Address: P.O. Box 402, New Glasgow NS B2H 5E5  
Telephone: (902) 485-4754  
Fax: (902) 485-8967  
E-mail: [coastalnet@ns.sympatico.ca](mailto:coastalnet@ns.sympatico.ca)  
Website: [www.coastalcommunities.ns.ca/](http://www.coastalcommunities.ns.ca/)

**Description:** CCN is a community network comprised of over 240 organizations ranging from community economic development agencies, fishing industry representatives, agricultural groups, First Nations, African Nova Scotians, municipal leaders, church and community organizations, unions, universities and local community groups. The primary concerns of CCN are the social and economic well-being and sustainability of rural Nova Scotia. CCN emphasizes communication, education, dialogue and exchange, and focuses on the identification and development of specific strategies that can be undertaken by local community organizations to address and respond to these concerns.

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## Coady International Institute

**Contact:** Address: St. Francis Xavier University, PO Box 5000, Antigonish NS B2G 2W5  
Fax: (902) 867-3907  
Telephone: (902) 867-3960  
Toll Free: 1-866-820-7835  
E-mail: [coady@stfx.ca](mailto:coady@stfx.ca)  
Website: [www.coady.stfx.ca/](http://www.coady.stfx.ca/)

**Description:** The Coady International Institute works with innovative people and organizations to create effective and practical solutions to reduce global poverty and injustice. Coady accomplishes this through leadership education, action partnerships, and initiatives to help young Canadians become active global citizens. Established by St. Francis Xavier University in 1959, the Coady International Institute is world-renowned as a centre of excellence in community-based development. Over the past four decades, the global reach of the Institute has grown immensely. Nearly 4,500 development organization leaders from over 130 countries have taken part in the Institute's campus-based programs. The Coady Institute is committed to: 1) Working on the ground with partner organizations around the world to help them strengthen their ability to educate and train local development workers, 2) Providing programs for young Canadians that encourage them to become active global citizens, 3) Developing a global shared-learning network of development organizations, and 4) Collaborating with some of our global partners to initiate a new distance learning program that will increase access to our educational programs.



## Community Development Society

**Contact:** Address: 17 South High St., Suite 200, Columbus OH 43215  
Telephone: (614) 221-1900 x 217  
Fax: (614) 221-1989  
E-mail: [CDS@AssnOffices.com](mailto:CDS@AssnOffices.com)  
Website: [www.comm-dev.org](http://www.comm-dev.org)

**Description:** CDS views community development as a profession that integrates knowledge from many disciplines with theory, research, teaching, and practice as important and interdependent functions that are vital in the public and private sectors. CDS provides information and resources, career opportunities, and professional development tools for persons interested in community development.



## Community Links

**Contact:** Address: 5516 Spring Garden Road, Suite 201, Halifax NS B3J 1G6  
Telephone: (902) 422-0914  
Fax: (902) 422-9322  
Website: [www.nsccommunitylinks.ca/](http://www.nsccommunitylinks.ca/)

**Description:** Community Links is a provincial association serving rural seniors and volunteers throughout Nova Scotia. Community Links works to build healthy communities and to enhance the quality of life for seniors through community development and volunteer action.

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## GPIAtlantic

**Contact:** Address: 535 Indian Point Rd., Glen Haven NS Canada B3Z 2T5  
Telephone: (902) 823-1944  
Fax: (902) 826-7088  
E-mail: [info@gpiatlantic.org](mailto:info@gpiatlantic.org)  
Website: [www.gpiatlantic.org/](http://www.gpiatlantic.org/)

**Description:** GPIAtlantic provides research expertise, presentations, and advice to communities, governments, organizations, and businesses that wish to explore the application of the Genuine Progress Index or any of its components, and that are interested in measuring their wellbeing and progress more holistically and comprehensively. Their staff have worked extensively with both national and international partners on a variety of different projects, from giving a single presentation to supporting the development of a new set of national indicators. GPIAtlantic presentations and completed research are all available for download free of charge. GPIAtlantic's vision is that decisions made by governments, businesses and other organizations in Nova Scotia, Canada, and around the world are based on criteria that properly value social, economic and environmental assets. Their mission is to conduct research on the Genuine Progress Index (which measures environmental, economic and social progress and wealth) and assist leaders in business, government and communities in using the GPI perspective in their decision-making.



## Horizons Community Development Associates Inc.

**Contact:** Address: PO Box 2404, Wolfville NS B4P 2S3  
Telephone: (902) 542-0156  
Fax: (902) 542-4765  
E-mail: [admin@horizonscda.ca](mailto:admin@horizonscda.ca)  
Website: [www.horizonscda.ca/index.html](http://www.horizonscda.ca/index.html)

**Description:** Based in Nova Scotia and serving Atlantic Canada, Horizons Community Development Associates Inc. is a consulting business with a focus on helping communities achieve their goals. Horizons' team members have complementary skills and an understanding of each other's strengths and abilities. Services include: Evaluation and research, resource and tool development, organizational management and project coordination, facilitation, strategic planning, workshop development and training supports, event planning, program development, and advocacy.



## International Association for Community Development

**Contact:** Address: PO BOX 23680, Edinburgh, EH6 6XX Scotland UK  
Fax: (0044) 131 554 8656  
Website: [www.iacdglobal.org](http://www.iacdglobal.org)

**Description:** IACD is the main international membership organization for those working in or supporting community development. IACD is a volunteer led, not-for-profit, non governmental organization committed to building a global network of people and organizations working toward social justice through a community development approach. Our aims are to promote community development across international policies and program, to network and support community development practitioners and to encourage information and practice exchange. IACD has recognized NGO consultative status with the United Nations.

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## **Nova Scotia Association of Regional Development Authorities / Association des autorités régionales de développement de la Nouvelle-Écosse**

**Contact:** Address: 1575 Brunswick Street, Halifax NS B3J 2G1  
Telephone: (902) 426-9016  
Fax: (902) 426-6530  
E-mail: [tthomas@nsarda.ca](mailto:tthomas@nsarda.ca)  
Website/ [www.nsarda.ca/](http://www.nsarda.ca/)  
Site web: [www.nsarda.ca/default.asp?mn=1.42.202](http://www.nsarda.ca/default.asp?mn=1.42.202)

**Description:** Since 1999, NSARDA has helped Nova Scotia's Regional Development Authorities (RDAs) in improving the economy of communities across Nova Scotia. Working in the diverse communities of Nova Scotia, RDA's are 13 community-based groups helping individual and community ventures succeed. From partnerships, to business advice, to government navigation, Nova Scotia RDAs are the first-stop in the road to successful communities. Nova Scotia RDAs initiatives, activities and services take place at the local community level and are shaped by the Nova Scotia Regional Community Development Act and individual work plans as outlined by Nova Scotia RDA board members. Nova Scotia RDAs work primarily in the areas of: 1) Community Development 2) Business Counseling 3) Skills & Learning 4) Regional Promotion 5) Investment Recruitment 6) Information & Research 7) Sites & Premises and 8) Innovation

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## **Scottish Community Development Centre**

**Contact:** Address: Suite 305, Baltic Chambers, 50 Wellington St. Glasgow G2 6HJ  
Telephone: 0141 248 1924  
Fax: 0141 248 4938  
E-mail: [info@scdc.org.uk](mailto:info@scdc.org.uk)  
Website: [www.scdc.org.uk/](http://www.scdc.org.uk/)

**Description:** SCDC is the designated National Development Centre for community development in Scotland. Their website is an excellent source for information related to both community development and evaluation.

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## **Tamarack: An Institute for Community Engagement**

**Contact:** Address: 139 Father David Bauer Dr. Waterloo ON N2L 6L1  
Telephone: (519) 885-5155  
Fax: (519) 885-4454  
E-mail: [tamarack@tamarackcommunity.ca](mailto:tamarack@tamarackcommunity.ca)  
Website: [tamarackcommunity.ca/](http://tamarackcommunity.ca/)

**Description:** Tamarack is a charitable organization dedicated to helping Canadian communities take ownership of local issues by making use of proven strategies for community engagement. More than 5,000 people use Tamarack's Open Learning services every month. These services include: Web-based Learning, E-newsletters, Tele-Learning, Resources, Join the Learning Community, Ask the Coach and Workshops Online.

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## Other Tools and Resources

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### CommunityBuilders.nsw

**Author:** New South Wales Government

**Date:** Last updated 2007

**Source:** New South Wales Government

**Description:** This site is an interactive electronic clearinghouse for persons involved in community level social, economic and environmental renewal including community leaders, community & government workers, volunteers, program managers, academics, policy makers, youth and seniors.

**URL:** [www.communitybuilders.nsw.gov.au/](http://www.communitybuilders.nsw.gov.au/)

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### Community Decision-Making Toolkit / Outils de prise décision de la collectivité

**Author:** Rural Canadian Partnership

**Date:** Last updated 2007

**Source:** Rural Canadian Partnership

**Description:** Within the Community Decision-Making Toolkit you will find: 1) Decision-Making Tools (adaptable and easy-to-use methods designed to achieve community consensus), 2) Community Stories (a growing repository of community decision-making experiences and descriptions, as told by the communities themselves), 3) Good Ideas (submissions by Canadian rural communities of methods that have worked for them), 4) Promotional Materials (One page description, banner and postcard), 5) Tell Us Your Stories (an opportunity to share your community's success stories), 6) Comments (contact information for questions you may have about this web site).

**URL/** [www.rural.gc.ca/decision/index\\_e.phtml](http://www.rural.gc.ca/decision/index_e.phtml)

**L'URL:** [www.rural.gc.ca/decision/index\\_f.phtml](http://www.rural.gc.ca/decision/index_f.phtml)

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### Community Information Database / Base de données sur les collectivités

**Author:** Unknown

**Date:** Unknown

**Source:** Developed collaboratively by the Rural Secretariat, provinces, territories, other federal departments, and community groups.

**Description:** This database is intended to provide both communities and governments with consistent, reliable and accessible information on economic and demographic factors at the community level. Developed collaboratively by the Rural Secretariat, provinces, territories, other federal departments, and community groups, this database is a free on-line web-based resource intended to help users quickly capture demographic/socio-economic data for specific or multiple geographic regions from an interactive map. The site is intended to help users: 1) measure, assess and compare community performance 2) identify key socio-economic aspects and trends at the community level 3) compare information and analysis over time and among communities 4) analyze data across an number of layers to identify possible linkages 5) provide information and analysis essential to community development planning and 6) support briefings and presentations to federal, provincial and municipal policy makers.

**URL/** [www.cid-bdc.ca/](http://www.cid-bdc.ca/)

**L'URL:**

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** Community Programs Resource Material**

**Author:** Environment Canada

**Date:** Last updated 2006

**Source:** Environment Canada

**Description:** The purpose of these resource guides is to assist groups in researching issues. They include background information, legislation, books, audio-visual, journals, web sites, list-serves, non-profit organizations, and government. Topics include: Developing a project, fundraising, public policy, strategic planning, general and tools for building sustainable communities.

**URL:** [www.atl.ec.gc.ca/community/resources.html#Research](http://www.atl.ec.gc.ca/community/resources.html#Research)

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** Community Tool Box**

**Author:** Community Tool Box

**Date:** Last updated 2003

**Source:** University of Kansas

**Description:** Section 3. Our Model of Practice: Building Capacity for Community and Systems Change of the Community Tool Box offers information on real world situations, related topics, resources and tools.

**URL:** [ctb.ku.edu/tools/en/section\\_1002.htm](http://ctb.ku.edu/tools/en/section_1002.htm)

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** Community Vitality Index**

**Author:** Centre for Innovative & Entrepreneurial Leadership

**Date:** Last updated 2008

**Source:** Centre for Innovative & Entrepreneurial Leadership

**Description:** CVI provides an alternate assessment lens that serves as a process to focus the community, and initiate improvement efforts. The result provides a community with an accurate and honest assessment of where the community currently is and provides a structured process for action and improvement.

**URL:** [www.theciel.com/cvi.php](http://www.theciel.com/cvi.php)

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** Information Pathfinders**

**Author:** Canadian Rural Partnership

**Date:** Last updated 2008

**Source:** Canadian Rural Partnership

**Description:** CRIS has developed a series of pathfinders to guide our clients towards the valuable information available for rural Canadians. Topics include Childcare, Community Safety, Entrepreneurship and Opportunities for Rural Youth, Farm Stress, Government of Canada Programs and Services, Heritage and Rural Community, Literacy, Microcredit, Non-profit outcome evaluation, Recruitment of Doctors for Rural and Remote Areas, Recruitment of Nurses for Rural and Remote Areas, Rural Tourism, Rural Youth in Action in the Community, Sources of Rural News, Travel to Rural Canada, Volunteer and Charitable Funding, and Writing Funding Proposals.

**URL:** [www.rural.gc.ca/cris/path\\_e.phtml](http://www.rural.gc.ca/cris/path_e.phtml)

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 **Nova Scotia Community Counts**

**Author:** Province of Nova Scotia

**Date:** Last updated 2007

**Source:** Province of Nova Scotia

**Description:** A community embodies a wide range of characteristics. Nova Scotia Community Counts presents socio-economic and other data that illustrate the unique nature of each community. With easily accessible information, Community Counts also allows comparisons of community resources among regional, provincial, and national levels to present a more complete picture of Nova Scotian communities.

**URL:** [www.gov.ns.ca/finance/communitycounts/](http://www.gov.ns.ca/finance/communitycounts/)

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 **Partners for Progress**

**Author:** This workshop has been planned by a committee of individuals from District Health Authorities 1, 2 & 3

**Date:** 2007

**Source:** Southwest Nova District Health Authority

**Description:** Partners for Progress is a program developed to challenge traditional practice assumptions and to provide an opportunity to learn and apply a variety of methods for working with community. Planned by a multi-disciplinary Working Group in the Western Region of Nova Scotia, the program consists of an initial two-day workshop, completion of a learning project, and a six month follow-up session for participants to share and reflect on learning. Possible content might be: discussion on partnerships, case studies illustrating ways of working with communities, determining community capacity and defining issues, and dialogue on the benefits of sharing, as opposed to controlling, process.

**URL:** [www.swndha.nshealth.ca/partners/](http://www.swndha.nshealth.ca/partners/)

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 **Rural and Small Town Project**

**Author:** Mount Allison University

**Date:** Last updated 2007

**Source:** Mount Allison University

**Description:** The Rural and Small Town Programme prepares persons and organizations to adapt to change and to act on opportunities for developing sustainable rural communities and small towns. The Programme links research and action by generating and sharing new knowledge, developing self-help tools, and providing information and educational services leading to innovative approaches and solutions.

**URL:** [www.mta.ca/rstp/](http://www.mta.ca/rstp/)

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 **The Canadian Best Practices Portal for Health Promotion and Chronic Disease Prevention**

**Author:** Various

**Date:** Last updated 2006

**Source:** Public Health Agency of Canada

**Description:** This portal allows you to search for best practices tools and resources. Simply type in search words related to community development.

**URL:** [cbpp-pcpe.phac-aspc.gc.ca/search/index\\_e.cfm?action=search](http://cbpp-pcpe.phac-aspc.gc.ca/search/index_e.cfm?action=search)

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 **The Citizens Handbook**

**Author:** Dobson, C.

**Date:** Last updated 2007

**Source:** Vancouver Citizen's Community

**Description:** Available online, this regularly updated organizing guide provides information both specific to Vancouver, and information specific to persons interested in community engagement.

**URL:** [www.vcn.bc.ca/citizens-handbook/Welcome.html](http://www.vcn.bc.ca/citizens-handbook/Welcome.html)

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 **Vital Signs – Community Foundations Taking the Pulse of Canadian Communities**

**Author:** Toronto Community Foundation

**Date:** Last updated 2007

**Source:** Toronto Community Foundation

**Description:** Vital Signs is an annual community check-up conducted by community foundations across Canada that measures the vitality of our cities, identifies significant trends, and assigns grades in at least ten areas critical to quality of life.

**URL:** [www.vitalsignscanada.ca/index-e.html](http://www.vitalsignscanada.ca/index-e.html)

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## Books and Journal Articles

Due to copyright issues, the following resources do not have direct links to the content available within. They may, however, be available through your local library or for purchase through the publishers or your local bookstore.



### **ABCD in Action: When People Care Enough to Act**

**Author:** Green, M. with Moore, H. and O'Brien, J.

**Date:** 2006

**Source:** Inclusion Press

**Description:** Using an Asset Based Community Development (ABCD) approach, this book focuses on building relationships and community capacity. Topics include: Partnerships, finding and mobilizing community assets, motivation strategies, the importance of strong people and strong programs, organizing, mobilizing and asset mapping, and more.

**URL:** [www.mike-green.org/publications.php](http://www.mike-green.org/publications.php)

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### **Building Communities from the Inside Out: A Path Toward Finding and Mobilizing a Community's Assets**

**Author:** Kretzmann, J. P & McKnight, J. L.

**Date:** 1993

**Source:** Institute for Policy Research

**Description:** Across the United States, many communities are in trouble. But everywhere, creative local leaders are fighting back, rebuilding the neighbourhoods and communities - they are succeeding by starting with what they have. This guide to what the authors call "asset-based community development" summarizes lessons learned by studying successful community-building initiatives in hundreds of neighbourhoods across the United States. It outlines in simple, "neighbourhood-friendly" terms what local communities can do to start their own journey down the path of asset-based development. This book will be helpful to local community leaders, leaders of local associations and institutions, government officials, and leaders in the philanthropic and business communities who wish to support effective community-building strategies.

**URL:** [www.northwestern.edu/ipr/publications/community/buildingblurb.html](http://www.northwestern.edu/ipr/publications/community/buildingblurb.html)

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### **Community Capacity Building: Something Old, Something new...?**

**Author:** Craig, G.

**Date:** 2002

**Source:** Critical Social Policy, 27(3), 335-359. Sage Publications

**Description:** Fifteen years ago, the term 'community capacity-building' was not to be found anywhere within the policy literature. Now it is used worldwide, particularly in the context of urban policy, regeneration and social development. The paper argues that the term has been introduced as part of a political fashion but that in practice it is difficult to distinguish it from the practice of community development. A critique, drawing on experience worldwide, suggests that its widespread use represents a continuing failure of governments properly to engage in 'bottom-up' development, is built on a 'deficit' model of communities which fails to engage properly with their own skills, knowledge and interests, and helps to obscure structural reasons for poverty and inequality.

**URL:** [csp.sagepub.com/cgi/reprint/27/3/335](http://csp.sagepub.com/cgi/reprint/27/3/335)

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### **Community Development: Community-based Alternatives in an Age of Globalisation 3<sup>rd</sup> Ed**

**Author:** Ife, J. & Tesoriero, F.

**Date:** 2006

**Source:** Pearson Education Canada

**Description:** This book presents important principles of community development (CD) empowers students to understand the ways in which CD practitioners can work in different contexts. With case studies, discussion questions and reflective questions, this text provides opportunities to relate the discussions in chapters to real life situations, and uses the content to build skills in reflective practice. The applied nature of the book ensures the relevance of concepts and ideas to the activities of communities and CD. This third edition continues to move, in a general way, from theoretical to more practical considerations, but it is far from a simple linear development. Part of the discussion in the earlier chapters emphasises the need to reject linear thinking, and so students are encouraged to 'jump around' and not necessarily read the book in the order in which it is written.

**URL:** [vig.pearsoned.ca/catalog/academic/product/0,1144,0733977243,00.html](http://vig.pearsoned.ca/catalog/academic/product/0,1144,0733977243,00.html)

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### **Defining and Operationalizing Capacity for Heart Health Promotion in Nova Scotia, Canada**

**Author:** Joffres, C., Heath, S., Farquharson, J., Barkhouse, K., Hood, R., Latter, C. and MacLean, D.

**Date:** 2004

**Source:** Health Promotion International, 19(1).

**Description:** This peer reviewed journal article presents an operational definition of capacity building for heart health promotion, instruments developed to measure heart health capacity, and baseline results of capacity for 20 organizations. Qualitative and quantitative research methods were used to collect data.

**URL:** [heapro.oxfordjournals.org/cgi/reprint/19/1/39](http://heapro.oxfordjournals.org/cgi/reprint/19/1/39)

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### **Towards the Measurement of Empowerment: The Evaluation of Community Development**

**Author:** Craig, G.

**Date:** 2002

**Source:** Journal of the Community Development Society, 33(1), 124-146.

**Description:** Community development is enjoying something of a revival worldwide. At the same time, however, governments are increasingly concerned to evaluate the effectiveness of community development programs. While the literature has grown concerning the evaluation of public spending programs in general, in the recent context of a mixture of a financial squeeze on public expenditure, consumer-led service responses, and a managerialist approach to service provision, much of the language and techniques of these evaluative approaches is inappropriate to community development given its particular emphases on process and participation. The article reviews current debates on evaluation of public services, identifies the elements of most relevance to community development, and suggests a framework for moving towards a model of best practice.

**URL:** [www.associationsites.com/page.cfm?pageid=1706&usr=commddev](http://www.associationsites.com/page.cfm?pageid=1706&usr=commddev)

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